



## LOWER SIOUX INDIAN COMMUNITY

### JOB DESCRIPTION

**Position:** Site Guide at Lower Sioux Interpretive Center

**Department:** Cansayapi Cultural Department

**Reports To:** Site Manager

**Status:** Part Time 20-25 hrs./week, Seasonal

**Salary:** \$13.00

**Submit Applications To:** Karen Swann, P.O. Box 308, Morton, MN 56270 or [karen.swann@lowersioux.com](mailto:karen.swann@lowersioux.com)

#### **Position Summary:**

Responsibilities include: 1) conduct various programs that serve diverse historic site audiences; 2) assist in the daily operation of the historic site and its programs; 3) learn and master information of the historic site, MNHS/LSIC and its offerings; and 4) receive, welcome, and orient visitors to the historic site, its programs and services.

#### **Minimum Qualifications:**

- High school diploma or equivalent.
- Strong interpersonal and oral communication skills.
- Strong interest in pre-contact Indigenous cultures, prairie ecology, and education.
- Strong customer service background.
- Able to work a varied schedule including weekdays, **weekends**, and holidays.
- Able to attend mandatory training sessions, continued training and staff meetings during the work year.
- Ability to master assigned program information and activities and present it according to interpretive or learning objectives.
- Able to lift/pull fifty pounds.
- Able to walk several miles or more a day in a variety of weather conditions including heat, wind, rain, cold.
- Dependable transportation.

#### **Desirable Qualifications:**

- Some college course work in biology, anthropology, archaeology, American Indian studies, education

or related fields.

- Knowledge of Dakota culture and history; and prairie ecology.
- Experience in performing research and using acquired information.
- Experience in teaching, museum interpretation, or storytelling.
- Demonstrated experience working with diverse audiences of varying cultural backgrounds, ages, and abilities.
- Experience with resale operations including the use of a cash register.
- Computer skills.

**Disclaimer:**

The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not to be constructed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. All personnel may be required to perform duties outside of their normal responsibilities from time to time, as needed.