



Lower Sioux Indian Community in the State of Minnesota

P.O. Box 308 • 39527 Reservation Highway 1

Morton, MN 56270

Cansayapi Otunwe

2-14-2020

LOWER SIOUX INDIAN COMMUNITY

M.A.T. (MEDICATION ASSISTED TREATMENT) NURSE COORDINATOR

JOB DESCRIPTION

JOB TITLE: M.A.T. (Medication Assisted Treatment) Nurse Coordinator
DEPARTMENT: Lower Sioux Health Care Clinic
REPORTS TO: Lower Sioux Health Director and Clinic CEO
FLSA STATUS: Non-Exempt
SALARY GRADE: BD/BIID
GRANT FUNDING: Position is funded to FY 2021 through a Federal SAMHAS grant to the Lower Sioux Indian Community in the State of Minnesota

SUMMARY:

Lower Sioux Indian Community is embarking on a public health approach to address MAT, suicide intervention and education on the life-saving drug Naloxone for opioid overdose. Through collaboration with existing medical and judicial system providers, integration of MAT has begun to provide a recovery approach to addressing opioid addiction. The MAT Coordinator provides coordination and case management services to clients participating in the MAT program overcoming opiate/alcohol addiction. The vision of this position is to build capacity with integrated medical, and behavioral health treatment as a MAT provider. Also coordinates suicide intervention efforts as part of the Zero Suicide model and naloxone education programming. Coordinates efforts between Lower Sioux Health Care Center, Woniya Kini Treatment Program and Carris Health MAT program. Position is employed by the Lower Sioux Health Care Center, wholly owned and operated by the Lower Sioux Indian Community in the State of Minnesota. Office space is located within the Lower Sioux Health Care Center.

QUALIFICATIONS:

- Associate, diploma or bachelor's degree from a CCNE or ACEN accredited college or university nursing program, BSN with PHN certification preferred.
- CPR (American Heart Association) and first aid certification current or within 90 days of hire.
- Current unencumbered Minnesota Registered Nurse license or license/certification in field of study preferred (e.g. CHES).
- Previous experience with public health, MAT, chemical dependency, mental health, emergency services, corrections and/or suicide intervention in a public or private agency is preferred.
- Ability to manage time effectively.

- Ability to communicate effectively in writing or orally.
- Knowledge and experience working with Native American communities, culture, customs preferred.
- Must have current Minnesota driver's license and insurability under the tribe's auto insurance policy.
- Must pass a requisite background check qualifying an individual to work in a health care setting.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Provides community case management and health services to MAT clients.
- Takes and records vital signs and collected intake data.
- Monitors and records symptoms and responses to MAT.
- Writes progress notes within the electronic health record.
- Develops policies and procedures specific to the MAT Program.
- Provides linkages to chemical dependency and mental health treatment programs.
- Submits statistical data collection including quarterly reports with number of participants.
- Build models of care including Matrix.
- Customizes frequency of services based on client needs.
- Works in collaboration with other healthcare, social services and chemical dependency providers to support client progress and wellbriety.
- Partner with treatment providers and community groups to coordinate client care.
- Refers to appropriate resources.
- Facilitates educational and support groups.
- Develops the initial individualized Plan of Care (POC) based on the identified strengths and needs, including a comprehensive 24-hour Crisis Plan. The Plan should reflect the best possible fit with the culture, values and beliefs of the individual/family.
- Monitors the provision and quality of services provided to the client/family and is the liaison when new services/resources need to be sought or developed.
- Coordinates efforts around suicide intervention using the Zero Suicide model.
- Arranges or provides transportation for his/her clients to appointments as needed.
- Networks and liaison with outside providers and services such as hospitals, treatment programs, law enforcement, probation and schools.
- Provides or secures support and crisis/emergency services.
- Educates individuals and groups on the use of Naloxone (overdose reversal drug administration).
- Completes requisite paperwork in a strength-based manner and maintains accurate information ensuring that family demographic information is up to date.
- Assists and/or facilitates clients in participating in community events.
- Complies dress code and maintains a professional image; wearing scrubs or business casual clothing.
- Attends and participates in various meetings including staff, advisory, care conferences, approved workshops and trainings.
- May serve on pre-approved advisory groups that service or have connection with the community.
- Assumes responsibility for self-development. Participates in continuing education programs, workshops and conferences and adheres to licensing requirements.
- Maintains patient/client confidentiality and adheres to the confidentiality of all internal information.
- Assists patient/client/family in gaining access to services by providing information, filling out forms, and making referrals (i.e. release of information, social security, financial assistance, etc).
- Conducts psycho-social assessments, intervention, and follow through for community health and social services and CD/MI treatment programs.

- Makes information readily available regarding resources and services available within the clinic and community at large.
- Documents social service interventions provided to individuals in a clear, concise, and timely manner in the medical record. Discusses plan of care with health team members in an organized manner (i.e. interdisciplinary team meetings).
- Respects the dignity and worth of all people; valuing cultural and individual preferences.
- Other duties as assigned by Supervisor.
- Regular attendance necessary.
- Regular punctuality necessary.
- Available and willing to work any changes in hours on the schedule at any time during employment.
- Other duties as assigned

SKILLS KNOWLEDGE AND ATTRIBUTES:

- Computer Skills.
- Must be confidential.
- Excellent communication skills.

PHYSICAL REQUIREMENTS:

- Able to sit for extended periods of time.
- Mobility throughout the office.

DISCLAIMER:

This is not necessarily an exhaustive list of all the responsibilities, skills, duties, requirements, efforts or working conditions associated with the job. While this is intended to be an accurate reflection of the current job, management and Community Council reserves the right to revise the job or to require that other or different tasks be performed when circumstances change (e.g. emergencies, changes in personnel, workload, rush jobs or technical developments).

In accepting employment, I am agreeing to perform the duties and responsibilities listed above. In addition, I agree to adhere to any policy or procedure changes that may occur during my employment with the Lower Sioux Indian Community.

Print Name: _____

Signature: _____

Date: _____