



LOWER SIOUX INDIAN COMMUNITY

JOB DESCRIPTION

Position: ICWA/Social Worker
Department: Social Services
Reports To: Health & Human Services Director
Hours: 40 hours per week
Wage: DOQ

Position Summary:

The ICWA/Social Worker provides care coordination case management services, child protection services, and child welfare prevention and coordination of mental health services to Lower Sioux families and individuals.

Essential Duties:

- The ICWA/Social Worker maintains a caseload of families and requisite face-to-face contacts with the youth and family.
- The ICWA/Social Worker must assemble a Child & Family Team within two (2) weeks of referral by interviewing the family, identifying family members/natural supports/agency representatives and other significant persons. The ICWA/Social Worker begins to uncover the youth's/family's strengths and needs, provides assistance with any immediate needs.
- The ICWA/Social Worker must monitor the provision and quality of services provided to the family through the as the liaison when new services/resources need to be sought or developed.
- The ICWA/Social Worker provides or arranges for transportation for his/her clients to placement, crisis or respite services, etc., if needed.
- The ICWA/Social Worker provides or secures support and crisis/emergency services for the youth/family.
- The ICWA/Social Worker completes all the necessary paperwork in a strength-based manner and maintains accurate information on-line, ensuring that family demographic information is up-to-date, as well.

- The ICWA/Social Worker collaborates with other necessary individuals the youth and family may have contact with, such as County Case Managers, Probation Officers, Judges, District Attorneys, Attorneys, Teachers, Physicians, etc.
- The ICWA/Social Worker must dress in a respectful manner and maintain a respectful demeanor and presentation at all times.
- Provide written and verbal information related to the youth's and family's behavioral and mental health based on assessment and family contact.
- Provide a comprehensive community-based safety plan with innovative strategies to assist the youth in being maintained safely in the least restrictive setting.
- Provide Child Protection Services by investigating allegation of neglect and/or abuse.
- Conduct forensic interviews on children that may have experienced sexual and/or physical abuse.
- Provide child welfare prevention services to clients and families.
- Always be accountable and follow through on court order and conditions.
- Sharing in the after-hours on-call availability of Social Services staff.
- Other duties as assigned by Supervisor.

Qualifications:

- Bachelor's Degree in Social Work or related field is required; masters preferred.
- Current Minnesota State Social Work license is strongly preferred (LSW, LCSW, LICSW).
- Previous experience as a social worker with children and families in a public or private social service agency is preferred.
- One (1) year of prior experience working with children and families is preferred.
 - Ability to manage time effectively.
 - Ability to communicate effectively in writing or orally.
 - Knowledge of the Indian Child Welfare Act and the Minnesota Family Preservation Act.
 - Knowledge and experience working with Native American communities, culture, customs and tribal law.
 - Must have valid driver's license, reliable transportation and be insurable under the tribe's auto insurance policy for use of company vehicles.
 - Must pass a requisite background check.

***Native Preference will apply.**