



LOWER SIOUX INDIAN COMMUNITY JOB DESCRIPTION

POSITION: Intergenerational Coordinator

DEPARTMENT: Health Department

REPORTS TO: Registered Dietitian/Title VI Director

SALARY: Negotiable

STATUS: 1.0 FTE (Monday-Friday, 8:30am – 4:30pm, some evenings/weekends)

POSITION SUMMARY: The Intergenerational Coordinator will support initiatives towards nurturing intergenerational learning within the Lower Sioux Indian Community. The project goal is to nurture the well-being of Lower Sioux Elders through expanded social, physical, and intergenerational cultural strategies that lead to improved health, increased capacity to live at home, and a stronger age-friendly community. The Youth Coordinator will work side-by-side with the Elder coordinator and focus on providing intergenerational opportunities; increasing the likelihood of elders to remain in their homes and to increase opportunities for social interaction among elders.

POSTION DUTIES AND RESPONSIBILITIES:

- Connect elders and youth with new and existing supports and services available within the LSIC
- Provide opportunities for intergenerational sharing and learning, specifically with youth, recreation department, the Cansayapi Cultural Department, the new Intergenerational Cultural Incubator; and other areas to promote the utilization of elders as community assets
- Assist in the gathering information for the elder newsletter to provide key information that is relevant to elders, including but not limited to access information to supports and services, contact information, upcoming gatherings, meetings, opportunities to integrate in community;
- Identify and pursue additional intergenerational activities for children, youth and elders, including opportunities for youth to mentor elders in social media, computers. Etc.
- Offer cultural arts training for elders in quilting, pottery, and other art forms in expanded community center.
- Work with elders to begin offering cultural arts training to youth and adults
- Assist elders in accessing and maintaining physical health through troubleshooting with insurance, clinic transportation, and other issues that may arise.
- Partner with volunteer-led Wisdom Steps in monthly physical activities for elders.

- As opportunities arise, collaborate with other departments and programs to gain updated information on elder needs, including housing.
- Assist in project reporting, evaluation, and project assessments, including collecting all project activity data.
- Assist with daily Elder lunch service
- Perform other duties as requested

Education and Experience:

- High school diploma or GED equivalent required, Associate degree preferred
- Experience working with American Indian communities and working in human service field with elderly and or persons with disabilities is preferred.

Skills:

- Excellent verbal & written communication
- Data collection, including figures, surveys, interviews, photos, participation rates
- Self-starter, take initiative; highly organized
- Excellent attendance and punctuality are a must
- Monitor budgets, manage expenses
- Must have valid Minnesota driver's license and proof of insurance
- Must be insurable under the tribe's auto insurance
- Exercise diplomacy & respect for all elders
- Excellent listener, exercise empathy
- Appreciate elders & recognize their value in community-building
- Respect confidentiality of co-workers and others, use of discretion

Please submit application and resume to:

Karen Swann, H.R. Coordinator
P.O Box 308
39527 Res. Hwy 1
Morton, MN 56270
Karen.swann@lowersioux.com