



# Lower Sioux Indian Community

P.O. Box 308 • 39527 Reservation Highway 1

Morton, MN 56270

*Cansayapi Otunwe*



## LOWER SIOUX INDIAN COMMUNITY JOB DESCRIPTION

**POSITION:** Youth Coordinator

**DEPARTMENT:** Cansayapi Cultural Department-CCD

**REPORTS TO:** Cansayapi Cultural Dept. Director/THPO

**SALARY:** \$13/hr.

**STATUS:** .5 FTE (Monday-Friday, 8:30am – 12:30pm, some evenings/weekends)

**POSITION SUMMARY:** A Youth Coordinator will support initiatives towards nurturing intergenerational learning within the Lower Sioux Indian Community. The project goal is to 'Advance the LSIC as an age-friendly community by increasing elder social interaction, community inclusion, and civic participation.' The Youth Coordinator will work side-by-side with the Elder coordinator and focus on providing intergenerational opportunities; increasing the likelihood of elders to remain in their homes by **conducting home safety assessments in conjunction with LSIC Housing**; and by increasing elder-youth access to a variety of community services through improved coordination of information.

### POSTION DUTIES AND RESPONSIBILITIES:

- Connect elders and youth with existing supports and services available within the LSIC;
- Provide opportunities for intergenerational sharing and learning, specifically with youth, recreation department, the Cansayapi Cultural Department, and other areas to promote the utilization of elders as community assets;
- Assist in the gathering information for the elder newsletter to provide key information that is relevant to elders, including but not limited to access information to supports and services, contact information, upcoming gatherings, meetings, opportunities to integrate in community;
- Serve as a primary contact for youth to know how to access mentorship opportunities, health and social services, cultural programs, and other elder-youth specific programming;
- Provide and nurture mentoring between Recreation staff, Cultural Dept. and voluntary elders or youth;

- Attend monthly meetings with elders & youth, recruit and mobilize youth for community gatherings, programs and special events, AND foster elder-youth voices and participation;
- **Conduct safety and housing modification assessments and surveys in collaboration with Housing and Health departments, and assist in compiling data and information to support future grant applications to address safety and modifications;**
- Advocate and serve as a general liaison for youth voice, participation, and engagement in meaningful opportunities throughout the community. For example, ensure that all community focus groups and community coalitions have youth representation;
- Assist in project reporting, evaluation, and project assessments, including collecting all project activity data.

**Skills:**

- Excellent verbal & written communication;
- **Data collection**, including figures, **surveys, interviews**, photos, participation rates;
- **Self-starter, take initiative;**
- Monitor budgets, manage expenses;
- Exercise diplomacy & **respect for all elders;**
- Excellent listener, exercise empathy;
- Highly organized;
- Appreciate elders & recognize their value in community-building;
- **Physically able to conduct home assessments, valid driver's license;**
- Respect confidentiality of co-workers and others, use of discretion.

Please submit application and resume to:

Karen Swann, Human Resources  
P.O Box 308  
39527 Res. Hwy 1  
Morton, MN 56270  
Karen.swann@lowersioux.com